



TASK DESCRIPTION

HEAD COACH

Name of Coach: **JADE WADMAN**

Responsible to: Club Manager

MAIN DUTIES

- To oversee coaching sessions at all sites from Mondays through to Saturdays
- To ensure the club has the correct and safe equipment beforehand and is stored safely at the end
- To maintain high ethical standards in coaching, keeping up-to-date with their knowledge, skills and qualifications
- Prepare all squad coaching sessions in advance
- To oversee and mentor the development of all Stars coaches and their qualifications
- To select gymnasts to feed into squad programme
- To prepare squad gymnasts for four piece competitions within the County and Region
- To select appropriate competitions and displays for squad members and manage administration work accordingly
- Upkeep professional image of the club through correspondence, website, meetings, media, etc
- To notify the Club Manager immediately of any incidents, referrals or disclosures or, if this is not possible, follow the *Child Protection Guidelines* found in the BG Health Safety and Welfare policy
- To be an ambassador for the club at all times

Signed Date